

Core Facilities Brown Bag

Non-academic visitors and
Non-governmental visitors
to campus and Certificates of Insurance

Insurance

All Non-academic visitors and Non-governmental visitors doing business with Northwestern University must provide proof of insurance that meets University standards.

Core facility Directors or Managers must obtain a certificate of insurance from Non-academic visitors and Non-governmental visitors and forward it to the Office of Risk Management along with a [Certificate of Insurance Transmittal Form](#).

Insurance Requirements

Non-academic visitors and Non-governmental visitors shall not commence work until all insurance required is obtained and approved by the University's Director of Risk Management. Nor shall Non-academic visitors and Non-governmental visitors allow any subcontractor to commence work until all similar insurance required of the subcontractor has been so obtained and approved.

Non-academic visitors and Non-governmental visitors shall furnish the Core facility Directors or Managers with an original Certificate of Insurance, with Northwestern University named as an additional insured, showing the amount of coverages provided. The Director of Risk Management will determine if the coverage limits and insurance company acceptable. Further, the Certificate of Insurance shall state that coverage provided is primary to any other coverage available to Northwestern University.

Type of Insurance and Recommended Limits

Commercial General Liability - \$3,000,000 / \$3,000,000

Automobile Liability - \$3,000,000 / \$3,000,000

Workers' Compensation and Occupational Diseases -As Required by Applicable Laws

Employer's Liability - \$3,000,000

Note: Depending on the work to be done the recommended limits maybe less.





In Silverman 1539, NIFIT, shelving racks fell down that were originally installed by a contractor. It looks like the butterfly clips werenot engaged behind the drywall.

NU Paid NIFTI \$118,333.19 in damages and lost income

Who is collecting Certificate of Insurance

Athletics

Cahn Auditorium

Facilities Management

Music School

Norris Center

Theater Department

University Services

And Many Others